

CAMP GIFFORD POLICIES

CHECK IN:

Upon arrival at Camp the group leader or liaison should immediately locate the Camp host to ensure that all necessary paperwork has been turned in and copies of all necessary certifications are in hand. At this time the host will confirm which buildings may be used, which recreational equipment has been requested, when (and if) the canteen will be open, etc. A camp schedule (program of events) should be made available for the Camp host as well as the Camp kitchen.

POLICIES REGARDING ACCOMMODATIONS:

- The applicant group agrees to conduct activities in an orderly fashion and to keep the premises and buildings clean, safe, and in sanitary condition; and to surrender the facilities in as good a condition as when received.
- There must be at least one **adult** counselor (chaperone) to ten youth campers. This ratio must be maintained at all times during the rental period.
- Non-married, CO-ED housing, is not allowed at Camp Gifford.
- Children under 12 must have constant and continuous supervision while on camp property by an adult at least 18 years of age. Ratio of children to adults will be as noted above.
- Jumping or climbing out of windows or balconies of cabins is not permitted except in case of emergencies.
- Snacks, drinks and/or food are not allowed in cabins. It attracts animals and insects!
- Please refrain from moving furniture within buildings or between buildings without permission.

POLICIES REGARDING PROGRAM:

- There are neighbors surrounding the Camp, please respect their property. PLEASE DO NOT TRESPASS.
- **Please observe the "Deer Lake Noise Curfew", hours from 10:00 p.m. through 6:30 a.m. Disturbing noises include; radios, stereos, shouting, musical instruments, loud noises, outdoor games and etc.**
- Outdoor recreational facilities are off limits after 10:00 p.m. in observance of the curfew in the community around Deer Lake.
- No outdoor fires are permitted except where and when indicated by Camp Personnel.
- All vehicles (including golf carts) must be driven only by licensed drivers of legal age.

DINING HALL PROCEDURES:

- Meals are served cafeteria style. Meal service will begin when the group's liaison informs the kitchen that the group is ready.
- We ask that the group provide one helper for every twenty guests five minutes before meals to help with set-up and one helper for every twenty guests to stay after the meal to help with clean-up (wiping down tables, picking up lost and found items...).
- Your group will be charged \$40.00 for each half hour you are late to a meal (to offset our staff costs).

WATERFRONT POLICIES:

THE CAMP PROVIDES NO LIFEGUARDS!

- For safety reason, **there must be a certified lifeguard present** for any waterfront activities (swimming, fishing, boating, or dock usage) when any minor (youth under the age of 18) is present.
- No children of any age are allowed on the beach **or dock** area without a lifeguard's presence.
- Lifejackets are to be worn **by all persons** in boats **at all times** within Camp buoys.
- **CANOES** - A maximum of three adults are allowed in one canoe. Up to four people, total, may be in a canoe at one time.
- **PADDLE BOATS** – A maximum of four persons may operate one paddle boat. Large persons are encouraged to limit themselves to two persons to one boat.

CAMP GIFFORD POLICIES (Continued)

GENERAL SAFETY RULES AND POLICIES:

- There are absolutely **NO ALCOHOLIC BEVERAGES OR UNLAWFUL DRUGS OF ANY TYPE PERMITTED ON THE GROUNDS.**
- Unless prior arrangements have been made **SMOKING** is not allowed on camp property
- The use of personal firearms and fireworks prohibited in Camp. Weapons of any type are not permitted on camp property. (Violations of fireworks, firearms, or drug ordinances and/or laws will be reported to the authorities).
- Furniture is not to be moved within buildings or from one building to another without Camp personnel approval.
- **PETS ARE NOT ALLOWED ON CAMP PROPERTY.**
- Children under 12 must have constant and continuous supervision while on camp property by an adult at least 18 years of age. Ratio of children to adults will be as noted above in the "Policies Regarding Accommodations".

It is our primary desire to maintain safety for our guests and to keep camp's property in good repair. It is your responsibility to maintain an safe environment using good programming and adequate supervision.

CHECK OUT:

At the end of your retreat the group liaison will walk through camp with the Camp host to ensure camp's cleanliness, make sure all personal property has been removed and to check for any damages to camp property. Final billing and payment will then be worked out with the group liaison.

As the applicant's authorized representative, I certify that I have read the rules for Camp Gifford and it's facilities, and that I will abide by and enforce these rules for any and all individuals who will be utilizing the Camp and it's facilities during the term of this agreement. *I understand that those individuals who do not abide by these rules will be asked to immediately vacate the premises by myself or Camp Gifford personnel.*

Signature: _____ **Date:** _____

Applicant's authorized representative

Printed Name: _____ **Title:** _____